College of Education  
Proposal Development Grants  
Application Process  
One Award Per Semester (Fall, Spring)

Purpose

To support faculty efforts to develop and submit grant proposals to federal agencies, state agencies, or foundations for extramural funding to conduct research, training, or outreach (only supports proposals that generate F & A return).

Funds can be requested for:
1. Summer salary,
2. Teaching release,
3. Graduate assistants, and/or
4. An internal mentor (college/university) or an external mentor (outside of the university) with expertise in the research area and experience in obtaining funding from the target agency or foundation.

Award

$500-$4,000 (average award $2,000)

Eligibility

Tenure-track or auxiliary faculty members with at least a .75 FTE in the University and .50 FTE within the College of Education.

Proposals

Faculty members requesting a Proposal Develop Grant should submit a three to five page proposal. The proposal should include the following elements:

1. Name of the Principal Investigator and department.
2. Names of faculty collaborators and their respective departments.
3. The name of the agency or foundation to which the proposal will be submitted.
4. Proposal due date.
5. Description of the proposal.
   a. Purpose and primary goals of the project.
   b. Alignment of the project purpose and goals with the initiatives described in the agency’s or foundation’s Request for Applications/Proposals.
   c. Anticipated state and national impacts.
   d. Estimated direct, indirect, and total costs.
   e. Description of the work plan for completing the proposal including steps, timelines, and individuals responsible for each step.
The Principal Investigator should also submit his or her curriculum vitae with the proposal.

Proposals should be submitted electronically to luana.grant@utah.edu.

Proposal Evaluation

Applications will be reviewed by the College of Education Grant Incentive Program Review Committee. The following criteria will be used to evaluate proposals:

1. The potential of the proposal to generate extramural funding.
2. The Principal Investigator has the expertise necessary to compete for extramural funding from proposed agency or foundation.
3. The alignment of the proposal with Department and College missions.
4. The potential impact of the proposal on state and national constituencies.
5. The adequacy of the budget and budget justification.

Reporting Requirement

Applicants must submit the proposal to the Associate Dean for Faculty Research Support five days prior to the due date consistent with the College of Education’s Grant/Contract Proposal Submission Guidelines. The submission of the proposal serves as the final report for the grant award.